

10 Reasons

why your company needs ActIn Time

- 1 Simple & Accurate Attendance Monitoring** – ActIn Time makes it easy for you to monitor your employee's attendance with customized shift configurations, catered to your company specifications which ensure minimal manual input when calculating, lateness, breaks, overtime, plus much more
- 2 Quick and Easy Payroll Run** – Let ActIn Time do all the work for you by transferring your employees hours straight to your Payroll system at the click of a button. Capable of calculating and transferring up to 20 timepots/pay elements.
- 3 Personnel suite packed full of features** – Eliminate duplicate entry on multiple systems by incorporating all your HR needs into ActIn Time, add your employees personal, bank, pension, union & next of kin details, DBS & Right to Work records, appraisals, upload documents, working time regulations, plus much more
- 4 Stay Legal with GDPR** – ActIn Time can notify you over a predefined period relating to aspects of employee data that may need to be actioned or removed when an employee leaves, such as booked future absences data, attendance data, personal data, biometric data & medical records based on your companies GDPR policy. This will then be flagged for deletion.
- 5 Importance of Health and Safety** – The growing importance of a company's health and safety management is made easier with ActIn Time's ability to show First Aiders and Fire Marshalls that are on site along with detailed recording of accidents. An automated fire roll call report provides peace of mind allowing ActIn Time to send a roll call of who's onsite in the event of a fire, to multiple e-mail address' and/or printers within seconds of the alarm being raised
- 6 Eliminate Paper Holiday Request Forms** – Take the responsibility of booking holidays away from your managers/supervisors with ActIn Time's ESS (Employee Self Service) feature, this allows employees to view their entitlements, see who's already off and request holidays from anywhere in the world from a PC, phone or tablet. It also allows them to view rota's, time sheets and their own personal information.
- 7 Notifications keep us up to date** – With a fully customizable To Do List, let ActIn time be your reminder for things like, overtime approval, appraisals, probation periods, disciplinary, birthdays First Aid & Fire Marshall expiry, working time regulation limit, plus much more.
- 8 Fully Customizable** – Being such a feature rich, comprehensive package, we're confident ActIn time can give you everything your company needs off the shelf but should you need something different, let us customize your ActIn Time System to cater to your every need.
- 9 Only the best technology** – ActIn Time comes with a wide variety of clocking terminals, from proximity to fingerprint, hand to face recognition. Whatever your requirements and budget, we have something that will suit your needs.
- 10 Finally... SAVE YOUR COMPANY MONEY** – Why not use a system that simplifies your manager's day to day tasks, leaving them free to focus on other things. The seamless use of ActIn Time will streamline your business making it far more efficient and increase your staff's productivity. Payroll is the biggest expense for any company and employee lateness can inflict huge costs to your business. Please turn over to see how much ActIn Time can save your company.

Cost of Lateness

How Much Could ActIn Time Save Your Company...

When an employee is late it's more than just the cost of those minutes, the downtime affects your companies productivity, their managers time to deal with the lateness and cover if required, plus far more overheads. The figures below are based on an employee working 260 days a year and show the amount of money it costs your company, per year, for your employee's lateness also incorporating the impact of other overheads caused by the lateness.

Hourly Rate	Cost per Minute (doubled to cover overheads)	Lateness per day (minutes)	Average working days per year	Cost of lateness per working year, per employee amount stated								
				1	2	5	10	20	50	100	200	500
£7.00	£0.22	5.00	260	£286.00	£572.00	£1,430.00	£2,860.00	£5,720.00	£14,300.00	£28,600.00	£57,200.00	£143,000.00
£8.00	£0.26	5.00	260	£338.00	£572.00	£1,690.00	£3,380.00	£6,760.00	£16,900.00	£33,800.00	£67,600.00	£169,000.00
£9.00	£0.30	5.00	260	£390.00	£676.00	£1,950.00	£3,900.00	£7,800.00	£19,500.00	£39,000.00	£78,000.00	£195,000.00
£10.00	£0.32	5.00	260	£416.00	£780.00	£2,080.00	£4,160.00	£8,320.00	£20,800.00	£41,600.00	£83,200.00	£208,000.00
£11.00	£0.36	5.00	260	£468.00	£832.00	£2,340.00	£4,680.00	£9,360.00	£23,400.00	£46,800.00	£93,600.00	£234,000.00
£12.00	£0.40	5.00	260	£520.00	£936.00	£2,600.00	£5,200.00	£10,400.00	£26,000.00	£52,000.00	£104,000.00	£260,000.00
£13.00	£0.42	5.00	260	£546.00	£1,040.00	£2,730.00	£5,460.00	£10,920.00	£27,300.00	£54,600.00	£109,200.00	£273,000.00
£14.00	£0.46	5.00	260	£598.00	£1,092.00	£2,990.00	£5,980.00	£11,960.00	£29,900.00	£59,800.00	£119,600.00	£299,000.00
£15.00	£0.50	5.00	260	£650.00	£1,196.00	£3,250.00	£6,500.00	£13,000.00	£32,500.00	£65,000.00	£130,000.00	£325,000.00
£16.00	£0.54	5.00	260	£702.00	£1,300.00	£3,510.00	£7,020.00	£14,040.00	£35,100.00	£70,200.00	£140,400.00	£351,000.00

To put the above into context, if your company has 50 employees being paid an average of £8.00 per hour and ONLY HALF your workforce lose 5 minutes per day due to lateness, the cost to your company, per annum, would be;

£8450

How much ActIn Time could save your company...

Amount of Employees	Average Cost of ActIn Time (based on the employee amount and one clocking terminal)	Saving (Based on £8.00 per hour average)
10	£595.00	£2785.00
50	£895.00	£16,005.00
100	£1495.00	£32,305.00
500	£2595.00	£166,405.00



Nationwide
Sales & Service

